



FROM SHEEP TO SHOP

INTERNSHIP CANDIDATE SELECTION

This form is for applicants who wish to apply to participate in the REDA Sheep to Shop 6-month textile internship.

Please ensure that you complete all sections of the form and sign the declaration.

TIMELINE

25 September 2024: *Application deadline*

25-27 September 2024: *Interviews held*

04 October 2024: *Final candidate selection selected*

13-24 January 2025: *Module 0 held in NZ*

25 January 2025: *Candidate leaves for Italy*

WHO CAN APPLY?

Applicants must meet the following criteria to be eligible to apply to participate in the REDA internship:

- Applicants must have a desire and the capacity to become a highly knowledgeable ambassador for the wool industry and want to join the wool industry;
- Applicants must be aged between 18 - 30 years old;
- Have a full New Zealand drivers licence;
- Have successfully completed undergraduate studies before departure;
- Have a B grade average or equivalent in the final year of study.

ADDITIONAL INFORMATION REQUIRED

In addition to the completed application form, you should include the following documentation:

- A one-page Letter of Motivation that explains the reason for your application. This statement should focus on your career goals and how the internship could benefit the wider wool industries.
- Your CV.
- Scanned copy of your current passport (not expired).
- A passport size photograph (jpg or jpeg, file size: 3x4 cm, min. 200 pixels, max. 50 kb size).
- Two references (see note ¹) completed using the form on page 4 and 5 of this document: This is to be sent directly to The New Zealand Merino Company at recruitment@nzmerino.co.nz before 25 September.
 - One reference from the Head of School or Programme Manager of your most recent qualification, or the manager in your current role.
 - One reference from someone who can attest to your skills, work ethic, values and confidence to independently undertake this internship.

APPLICATION PROCESS

Stage 1: Apply. Once you have submitted your application, and the application deadline has been reached, a panel of New Zealand Merino and REDA representatives will assess all applications.

Stage 2: Interviews. If your application is deemed suitable, you may be shortlisted and will be invited to an interview.

Please note: The candidate will be selected based on an evaluation of their suitability through the application process, supported by references. The decision is final, no communication will be entered into.

¹ The referee must have known the applicant for one year or more in the capacity of employer, educator, work colleague or person of community standing, ie Kaumatua, Minister or similar. The referee cannot be a flatmate, friend or relative of the applicant.

REDA FROM SHEEP TO SHOP INTERNSHIP APPLICATION

PERSONAL DETAILS

Name:
(First) (Middle) (Surname)

Date of Birth:

Please tick the appropriate box:

New Zealand or Australian Citizen

New Zealand or Australian Permanent Resident

Nationality on Passport: Passport Number:

Postal Address:

Phone Number:

Email:

Do you have any medical problems or disabilities that could affect your ability to do undertake this internship?

Yes No

If you answered yes to the above, please specify

Have you been deported from any country?

Yes No

Have you had any criminal convictions?

Yes No

If yes to either of the above, please give details:

ACADEMIC INFORMATION (IF APPLICABLE)

Qualification:

Major/Specialisation:

Average Grade:

Have you attended another tertiary institution? Please give details of studies (qualification and dates):

REDA FROM SHEEP TO SHOP INTERNSHIP APPLICATION

INTERNSHIP SPECIFIC

Why do you wish to be an intern at REDA?

What are your hopes for your career following this internship?

What do you see as your greatest strengths?

In what areas do you feel you most need to develop?

What are your experiences with wool?

DECLARATION

I declare that the information set out in this application and on the attachments is true and correct.

I declare that I have not withheld any information that could have a bearing on my application. I understand that the Privacy Act 1993, allows New Zealand Merino and REDA to hold and use information about me in accordance with the Act. I authorise New Zealand Merino and REDA to collect, use and disclose personal information provided by me, relevant to my application.

I agree to meet the financial contributions, as detailed below.

The internship program will cover the following costs:

- 600 euros monthly expenses reimbursement
- 400 euros monthly as housing settlement (apartment with two rooms, to share with other candidate)
- Daily lunch c/o Reda restaurant (Crocemosso plant)
- Insurance for the entire period of internship (this insurance will be valid only during the hours spent in the Company or travelling for the Company (ex. visit to Milano Unica)
- Return economy flights to Italy
- Flights and accomodation associated with Module 'O'
- Flights associated with the internship in Italy to tradeshows etc.
- Visa application support only, not costs

The candidate will cover the following costs: (example of likely costs)

- Buying or renting a car for the full period, can share with Australian candidate
 - Food (breakfast and dinner)
 - Personal travel insurance, when not at Reda
 - Personal travel in the weekends
 - Costs associated with leaving the internship early
 - Italian visa
 - International driver's licence
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I understand that the final decision on my application rests with the internship hosts, REDA.

I give my permission for New Zealand Merino and REDA to use my name, details, photos and in promotion of the REDA Internship Programme and New Zealand Merino marketing and communications.

I agree to provide feedback, reports and to presentations about my experience upon my return to Aotearoa New Zealand or Australia, as required by New Zealand Merino and REDA.

By signing this declaration, I declare that I am confident to travel independently; I agree to commit to the internship for the full duration, and presentation of the learnings at the end of the internship.

If I choose to terminate the internship, I understand that New Zealand Merino will recover appropriate costs.

Applicant's signature:

Date:

Applicants full name:

REDA / NEW ZEALAND MERINO INTERNSHIP REFEREE FORM

Thank you for acting as a referee for the applicant. Your assistance will help us assess the applicant's suitability for this internship. It would be greatly appreciated if you could fill out this Reference and email to recruitment@nzmerino.co.nz before 25 September 2024.

The purpose of this Reference is to support applicants applying for a six-month REDA internship programme in Italy. The applicant is required to provide two referees' reports with their application. This form will remain confidential to members of the selection team.

Please complete this Reference if you have known the applicant for one year or more in the capacity of employer, educator, work colleague or person of community standing, i.e. Kaumatua, Minister or similar.

Please **do not complete** this form if you are a flatmate, friend or relative of the applicant, or if you are unable to provide the requested information due to not knowing the applicant well enough.

Thank you again for your help.

Please email the report to 25 September 2024. Your time in writing this report is appreciated.

Applicant's name:
 (First) (Middle) (Surname)

Qualification: Major:

How long have you known the applicant?:

What is your relationship to the applicant? (e.g. teacher, employer etc.):

ATTITUDE TO WORK / STUDY	UNKNOWN	EXCELLENT	GOOD	FAIR	POOR	COMMENTS
PERSEVERANCE	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
APPLICATION TO WORK	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
ACCEPTANCE OF HELP	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
INITIATIVE	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
INFORMATION SEEKING	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

REDA / NEW ZEALAND MERINO INTERNSHIP REFEREE FORM

PERSONAL QUALITIES	UNKNOWN	EXCELLENT	GOOD	FAIR	POOR	COMMENTS
SELF-CONFIDENCE AND SELF ESTEEM	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
HONESTY AND INTEGRITY	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
MATURITY	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
RELIABILITY	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
PUNCTUALITY	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
GROOMING	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
TOLERANCE	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
ENTHUSIASM	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
ACCEPTANCE OF RESPONSIBILITY	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
RESOURCEFULNESS	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
ADAPTABILITY TO DIFFERENT CIRCUMSTANCES	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

INTERPERSONAL SKILLS	UNKNOWN	EXCELLENT	GOOD	FAIR	POOR	COMMENTS
RELATIONSHIP WITH PEERS	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
RELATIONSHIP WITH PEOPLE IN AUTHORITY	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
COOPERATION WITH OTHERS	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
APPRECIATION OF EQUITY ISSUES (E.G., SEXISM, RACISM, DISABILITIES, ETC)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

REDA / NEW ZEALAND MERINO INTERNSHIP REFEREE FORM

Please comment on the applicant's ability to succeed in the REDA internship programme.

Please provide your assessment of the qualities and skills of the applicant, and how these may equip the applicant to be successful in the REDA internship programme:

Summarise your assessment of the applicant and provide any further details you feel would support this application:

FINAL RECOMMENDATION (PLEASE SELECT THE APPLICABLE RECOMMENDATION)

- I strongly recommend this applicant for the REDA internship programme.
- I recommend this applicant although I have some reservations.
- I have reservations in recommending this applicant.
- I believe this applicant is unsuitable for the REDA internship programme.

This Reference is supplied on the understanding that it is confidential to those involved in the selection process.

Referee's name:

Phone:

Email:

Date signed:

Referee's signature:

Once again, thank you for taking the time to complete this Reference, please email to recruitment@nzmerino.co.nz before 25 September 2024.

